

PRIVACY POLICY

BOCA LEGAL, LLC (“BOCA LEGAL”) is committed to protecting your privacy.

The BOCA LEGAL, LLC website (“BOCALEGAL.COM”) is provided to support BOCA LEGAL, LLC’s full-service law firm which counsels individuals, companies, non-profits and or public sector entities in a broad range of practice areas. Use of this site for any purposes other than that for which it is intended is unauthorized and prohibited.

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We collect general statistical information about visitors to our site for the purpose of facilitating communication and conducting business between BOCA LEGAL and users of the site. We use this information solely for internal purposes, such as improving BOCALEGAL.COM. Under no circumstances do we sell information to external organizations. BOCA LEGAL also makes use of cookies to improve our visitor’s web experience. A cookie is a piece of data stored by a website on a user’s device, which contains information about the user. BOCA LEGAL employs cookies to keep track of users of our website, as well as to improve your experience at BOCALEGAL.COM. The use of cookies is relatively standard. You can set your browser to decline or accept cookies, though if you choose not to accept, some parts of the BOCALEGAL.COM website may function differently or less efficiently.

Google Analytics

The BOCALEGAL.COM website uses or may use Google Analytics Demographics and Interest Reporting (and or something similar) to help us understand, in aggregate, the age, gender and interests of visitors to BOCALEGAL.COM. This Google Analytics tool does not reveal your name or other identifying information to BOCA LEGAL. Furthermore, BOCA LEGAL does not combine the information collected through use of Google Analytics with personally identifiable information. The information received from Google Analytics is used only to improve BOCALEGAL.COM, and the type of information displayed to BOCALEGAL.COM visitors so we can better serve those interested in BOCA LEGAL. You can prevent Google Analytics from recognizing you on return visits to BOCALEGAL.COM by using Google Analytics’ Opt-out Browser Add-on.

COPPA Compliance

The information and services described on BOCALEGAL.COM are not intended for children under the age of 16. BOCA LEGAL does not knowingly collect any information from children. By using our website, you certify that you are over the age of 16. If we learn that we have

collected or received personally identifiable information from a child under 16 without verification of parental consent, we will delete that information.

Security

BOCA LEGAL provides a secure server to protect your information from being viewed by an outside user. The technology transmits and receives scrambled data, which is decoded on the server side. It is our intent to keep any personal information you provide us (such as name, postal address, employment information, telephone number, or email address), confidential, unless we are required by law to divulge it. The personal information you may provide is stored in a secure location, is accessible only by designated staff, and is used only for the purposes for which you provide the information (e.g., reply to your inquiry).

Surveys and Email

BOCA LEGAL may request information through surveys, which users may choose to participate in on a voluntary basis. Information gathered may be used for marketing and promotional purposes or to notify you of legal development or our services, among other uses. If you email us with questions or comments, we may use your email address or other address in order to respond to you. We may also share your questions or comments with a third party to assist in our response. Your comments may be filed for future reference, or we may discard the information after we have reviewed it. Under no circumstances do we sell information to external organizations. By communicating with BOCA LEGAL through its website, you are consenting to our uses of your information as set forth above.

Interactive Features/Facebook/Twitter/LinkedIn/Instagram

BOCA LEGAL does not use interactive features at this time and while bocalegal.com would always strive to protect users' personal information and privacy, we cannot guarantee the security of any information you disclose online through interactive features such as forums, message boards, chat rooms, or similar services that are specifically designed to be visible to other users. You should be aware that any personally identifiable information you choose to submit via those media can be read, collected, and used by other participants and could be used to send you unsolicited messages. We are not responsible for the personally identifiable information you choose to submit when you engage in such activities.

BOCA LEGAL may also use social media platforms such as Facebook, Twitter, LinkedIn and Instagram ("social media platforms" or "platforms") to keep connected with clients and the community. BOCA LEGAL utilizes features and tools, from these social media platforms including pixel tags/social media tags added to BOCALEGAL.COM, that allow data about actions of visitors to be sent to these platforms to track conversions and to allow BOCA LEGAL to create custom audiences for the courses/presentations or services BOCA LEGAL may advertise on the various platforms. We may also provide the social media platforms such as Facebook with other data we have collected about you for this purpose, using these tools allow data such as email addresses and phone numbers to be locally hashed on our system before we upload and pass such data to these social media platforms. The use of such data is governed by the individual social media platforms' Data Use Policy. Please see your individual social media application privacy settings for any additional information.

Links to third-party sites

The BOCALEGAL.COM website, blog posts, newsletter publications, client alerts, emails and other communications may contain links to sites owned or operated by parties other than BOCA LEGAL. BOCA LEGAL does not control outside sites and is not responsible for their content, security and confidentiality. Inclusion of links to an outside site does not imply any endorsement of the material on the site or, unless expressly stated otherwise, any sponsorship, affiliation, or association with its owner, operator or sponsor.

Email Marketing

BOCA LEGAL may periodically send you relevant alerts and newsletters by email. To help improve BOCA LEGAL's marketing activities, BOCA LEGAL often receives confirmation when you open an email or click on a link included in one of those emails, if your device supports such capabilities. Instructions on how to unsubscribe from these alerts are included in each email, you may also unsubscribe by contacting us at unsubscribe@bocalegal.com.

Job Applicant and Applications

BOCA LEGAL welcomes new applicants to join our team and may provide both online and offline applications. At BOCALEGAL.COM, we value your trust and are committed to the responsible management, use and protection of your personal information collected in connection with your application.

Personal information that we collect may include the following:

- Name, address, telephone number, email address, and other contact information;
- Work authorization status; background information
- CV, resumé, cover letter, previous work experience and education information;
- Skills and professional and other work-related licenses, permits and certifications;
- Information relating to references; and
- Any other information you elect to provide to us (e.g., employment preferences, willingness to relocate, current salary, desired salary, awards or professional memberships).

The collection and processing is based on your consent; this information is for the sole purpose of internal review of your application.

Exceptions

BOCA LEGAL may hire other companies to provide services on our behalf; for example, to process event registrations, credit card transactions, webinars, email marketing platforms, blogs, and to provide you with information on upcoming events, etc. BOCA LEGAL will provide these companies with the information they need to deliver the services, and, where applicable, such companies will be contractually prohibited from using that information for any other purpose.

In certain appropriate circumstances we will release specific information about you or your account to comply with any valid legal process such as a search warrant, subpoena, statute, or

court order, or in other special cases, such as an attempted breach of the BOCALLEGAL.COM security, without notice to you.

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Prior results do not guarantee a similar future outcome.

Your access to and control over your information

You have the right to access the personally identifiable information that BOCA LEGAL has collected about you from our BOCALLEGAL.COM website. You may do the following at any time by contacting us at unsubscribe@bocalegal.com.

- Opt-out of any future contacts from us;
- See what personally identifiable information we have about you, if any;
- Change, correct, restrict/withdraw processing or have us delete any personally identifiable information we have about you; and/or
- Express any concern you have about our use of your personally identifiable information.

BOCA LEGAL does reserve the right to preserve information if BOCA LEGAL faces any threat of legal claim, which will require us to apply a “legal hold” to retain information beyond BOCA LEGAL’s typical retention period. In that case, BOCA LEGAL will retain the information until the hold is removed, which typically means the claim or threat of claim has been resolved.

How to Contact Us

Should you have any questions or concerns about this policy, please contact us at webquesry@bocalegal.com.

Updates

BOCA LEGAL reserves the right to make changes to this policy at any time. All updates will be posted on this page. Your continued use of our website following the posting of changes to these terms will mean you accept these changes.

Updated: April 11, 2023